

## **Summary Report for Youth Activities Group**

The Youth Activities Sub Committee has had three meetings outside of the normal schedule of CWG since its inception.

**First Meeting:** Thursday 19th January 2012, 6.30 until 9.30 pm.

Attendees: Peter Jeens, Meryn Broomhead & Ed Naylor

No fixed agenda

The meeting was mainly lead by Ed Naylor, and was wide ranging, as we were fairly new to each other we spoke a lot about ourselves and where we thought the scheme in general (1 Norbiton) would take the ward and its electorate, and about what our role was, how it needed to be defined and how the sub group needed to include more people who worked with Norbiton Youth.

Due to his other commitments, Ed had to resign from the sub group to concentrate fully on others he was leading.

**Second Meeting:** Wednesday 11th Feb 6.30-9.30 at the Norbiton Parish Church office of St Peters on London Rd.

Attendees: Peter Jeens & Meryn Broomhead

### Agenda and minutes

1. Age range of the youth group in Norbiton we are concerned with. will be 7-18yrs
2. Our aims encapsulated into a "mission statement". Reads "to engage with the 7-18 yr youth group in appropriate settings and activities to promote self worth, mutual respect and development of realistic ambitions, creating worthwhile members of the Norbiton Community."
3. The completeness of the list kindly forwarded to me by Jill Preston on youth services provision and organizations involved in and around Royal Borough Kingston upon Thames (RBK). Several organizations missing, need to speak to professional lead about this and a youth directory.
4. The content of an open letter to be written to representatives of all youth groups operating within the Norbiton ward. wording discussed.
5. Our mandate, do we have one, and if not, how do we acquire legitimacy as an unelected body pushing for and representing the community and youth of the ward? we discussed and decided that will come as the One Norbiton initiative evolves.

6. On the unopposed election of Oxygen director John Trend to the CWG and this sub committee, his contact details and how we can get him fully on board, and his undoubted usefulness to the sub committee as a full time professional youth worker.

7. Forthcoming meeting with our newly appointed professional lead,- Gillian Hall who is the director of Youth services in RBK. the agenda for this, for e-mail to Gillian, via Tony Willis who has arranged the meeting.

**Third Meeting:** (First meeting with the Professional Lead was on Wed 18th at 4.15 till 5.15 at the Guildhall.

Attendees: Peter Jeens, Meryn Broomhead, John Trend, Denise Parry and Gillian Hall.

### Agenda

- 1 4.15 Welcome and Introductions
- 2 4.20 Update from Sub Group
- 3 4.30 Aims of Sub Group/Mission Statement
- 4 4:45 Details inc contacts etc of all Youth Related Groups in Norbiton
- 5 4:55 Communication  
Partners – Who else is involved (names and details); other sub groups  
Initial introduction letter to Norbiton groups  
Funding – who/what/why
- 6 5:05 Involvement of Young People in Group  
Inc those not engaging in current activities?
- 7 5:15 AOB

Action Points raised from this meeting (by curtesy of Denise Parry).

1. Produce mapping document of current service provision within Norbiton
2. Circulate web link for family learning services to Peter and Meryn
3. Produce summary documents showing comments and needs identified in the reports used for the desktop priority exercise.
4. Circulate aims and objectives for other action groups for information
5. Circulate Terms of Reference for Community Working Group for information
6. Organize for Eleanor to facilitate a workshop to help the group identify their aims and objectives also to help group produce an action plan with timeline.  
Possible dates May 8<sup>th</sup> or 14<sup>th</sup> after 4.15pm.